



**EVACUATION PROCEDURE FOR COCKBURN ICE ARENA**

IN THE OF AN EMERGENCY AN ALARM WILL SOUND. AN APPROPRIATE / QUALIFIED STAFF MEMBER WILL NOTIFY ALL STAFF AND PUBLIC THE URGENCY OF THE SITUATION AND THE NEED TO EVACUATE. EMERGENCY LIGHTS WILL COME ON IMMEDIATELY AND ALL STAFF WILL BEGIN CHECKING ALL AREAS TO ENSURE THE BUILDING IS EMPTY OF ALL PERSONS.

STAFF WILL INDICATE THE BEST METHOD TO EXIT THE BUILDING, HOWEVER ALL EMERGENCY DOOR EXITS WILL LIGHT UP.

ALL STAFF AND PATRONS WILL BE ASKED TO CONGREGATE AT A SAFE PLACE OUTSIDE THE BUILDING SO ALL PERSONS MAY BE ACCOUNTED FOR.

COMMUNICATION WITH STAFF AND PUBLIC WILL BE MADE VIA TWO METHODS

1. LOUD SPEAKER SYSTEM
2. TELEPHONE SYSTEM

EXITS ARE FOUND AT :

- ① MAIN ENTRY
- ② 2 EXITS LEFT AND RIGHT OF ICE AREA (EMERGENCY) AT REAR OF RINK
- ③ KITCHEN SERVICE DOOR
- ④ PERSONNEL DOOR ZAM ROOM
- ⑤ TWO ROLLER DOORS MACHINERY ROOM

COCKBURN ICE ARENA

17/02/06

LMCA