

functions

WITH A DIFFERENCE

Be spellbound AS WE CREATE AN EVENT LIKE NO OTHER!

TWO ICE SURFACES • 20 MINUTES FROM CBD • FULLY LICENSED BAR & RESTAURANT
RANGE OF FUNCTIONS & EVENTS PACKAGES • UNIQUE DESTINATION FOR ANY SPECIAL OCCASION

cockburn
ice arena

CABIN 401
BAR & GRILL

IN THIS booklet

- 2** Our venue
- 3** Private Functions
Corporate Events
- 4** Event Planning
Optional Extras
- 5** Function Spaces
- 9** Birthday Parties
Themed Party Rooms
- 10** Corporate Facilities
- 11** Food & Drinks
- 13** Fundraising
- 14** Terms and Conditions

Welcome

Whether you are hosting a private function, celebration or corporate event, Cockburn Ice Arena has the package for you! We specialise in the highest quality events, from intimate gatherings to large corporate functions and industry events.

With our relocation to a new, multi-million dollar, state of the art facility, this family owned and run business is proud to offer modern facilities for any type of function. We are proud to offer you personalised service and work closely with you to create your ideal package that's sure to impress with its uniqueness.

No request is too hard or no demand too high for our passionate team. Our aim is to help create a custom-made event to suit you, your vision, your requirements and your budget. Give us your wish list and leave it to us to work our magic!

We are committed to assisting all our clients, big or small, and are always on standby to help ensure your function runs smoothly and supersedes your expectations.

So are you ready for an exhilarating, memorable and best of all fun experience? Cockburn Ice Arena is pleased to offer you a function package with a difference! Keep it simple or go all out! Leave it to the expert team at Cockburn Ice Arena to bring your vision to reality with a bespoke experience!





Our Venue

Our venue is one of only two ice arenas in the whole of the southern hemisphere that has two ice surfaces, which means we can offer a multitude of ice sports on a schedule that suits your needs.

We offer professional in-house catering for breakfasts, brunches, morning teas, lunches, afternoon teas, snacks, evening meals, children's meals and daily specials.

Our clients have the option of choosing from our two eateries, the Frostbite Café, which caters for a more relaxed, café style, family friendly, casual dining atmosphere, while our modern licensed restaurant, Cabin 401 Bar and Grill, will wow your guests with a North American log cabin feel and tasty Aussie American delights!

Our unique business allows us to host your event with flexibility to guest numbers and budget. Being a business that is operating 24/7, we can offer you functions at a time to suit you!

With plenty of parking, including bus parking, disabled access, and less than 20 minutes from the Perth CBD, the new and improved Cockburn Ice Arena is the coolest place to be!

Why not use this amazing backdrop to create the lasting impression you want!

WHY CHOOSE US TO HOST YOUR EVENT?

- ✓ Fun, relaxed atmosphere
- ✓ Unique
- ✓ Exhilarating
- ✓ Memorable
- ✓ Accommodate groups of any size
- ✓ Tailor made packages to suit any budget
- ✓ Exceptional meal and beverage options
- ✓ Outstanding attention to detail
- ✓ Personalised service from a dedicated Events and Special Projects Manager

Corporate events



Well, corporate activities just got a whole lot more interesting! Ever dreamed of slamming your boss into the boards in a fast paced ice hockey game? Or dazzling your co-workers with your grace and skill as you spin and jump across the ice? The team at Cockburn Ice Arena can make this happen!

Catering for events such as company family days, staff training, team building, product launches, general functions and Christmas parties, our team will create a function that will wow your clients, staff and guests.

Located in a new, state of the art facility in relaxing surrounds, close to public transport and major arterial roads, we have ample parking, are close to local amenities and less than 20 minutes from the CBD, so we are a convenient option for your guests.

We can also create and host corporate packages, including conferences, seminars, and team building sessions, which are all part of the corporate solution offered by Cockburn Ice Arena.

PRIVATE FUNCTIONS

For a unique experience, Cockburn Ice Arena can create a private function that will leave you breathless!

Whether it be a special occasion, birthday, engagement party, intimate private party, special anniversary, kitchen tea, bridal shower, bachelor/ bachelorette party or a social function, leave it to us to use our flare and personal dedicated service to create a memorable occasion for your next event.



EVENT *planning*

Leave it all to the team at Cockburn Ice Arena, who have the expertise and resources to ensure that your function is an unforgettable and memorable event that will leave your guests talking!



Trust our professional team to take care of the logistical support, design and catering while you simply relax and enjoy this memorable experience. We can create a total entertainment experience for your guests, delivering a professional outcome and image.

Standard packages are available, and tailor made packages can be designed upon request, allowing you to easily cater for your individual group requirements and budgets.

Optional EXTRAS

We aim to make every aspect of your function an enjoyable, safe and unique experience, so we have some optional extras that can add some extra pizzazz to your event!

- ✓ Premium skate rental
- ✓ DJ (complimentary for bookings over a set number)
- ✓ Helmets
- ✓ Skating aids - seals and frames
- ✓ Ice bykes
- ✓ Musicians
- ✓ On ice characters
- ✓ Party hosts
- ✓ Ice marshalls
- ✓ Qualified coaching in various ice disciplines
- ✓ Skating exhibitions by our local athletes to wow your guests
- ✓ Face painting
- ✓ Balloons and decorations
- ✓ Snow machine
- ✓ Bouncy castles
- ✓ Dedicated circulating wait staff

If there is something that you would like that isn't listed, we are more than happy to accommodate you. Prices upon application.

CABIN 401 BAR & GRILL

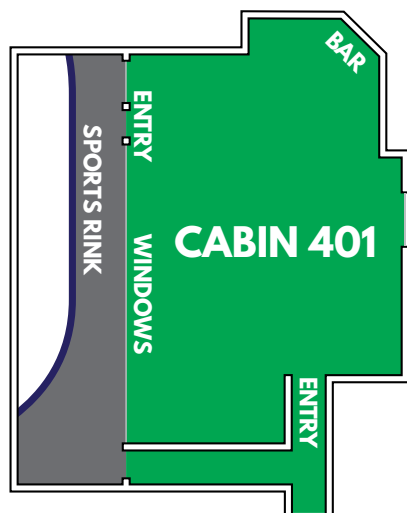
BANQUET: 200 COCKTAIL: 400

Whether it's seated or buffet style at our restaurant tables or cocktail style in our VIP area, intimate or large scale, we can design your event and make it one to remember in the Cabin!

Be amazed by our wall of windows allowing an impressive, unimpeded view over the ice to watch our fast paced ice hockey training and games, the thrill of speed skating and our glamorous figure skating and synchronised skating training.

Stay warm and dry close to the action, with premium viewing, as your guests are spellbound by this unique experience!

Our modular room dividers and flexible seating arrangements can ensure guests are assured privacy without compromising that Cabin experience. A function in the Cabin is guaranteed to impress!





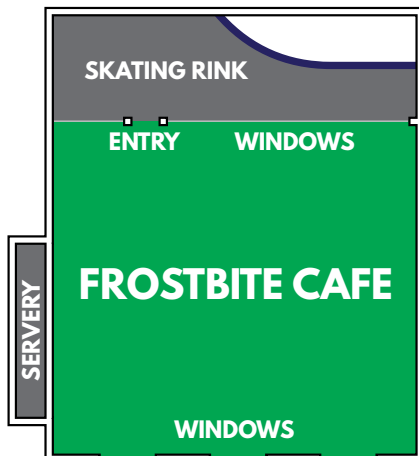
FROSTBITE CAFÉ

SEATING FOR 350

Our large relaxed café space can accommodate 350 people in a variety of seating arrangements. Large wall mounted TVs and a state of the art sound system can help to personalise your event.

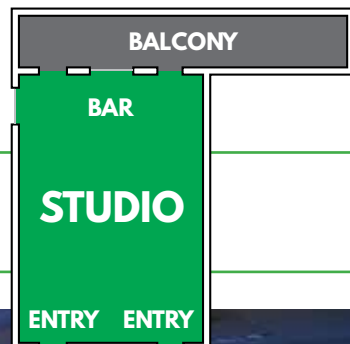
An entire wall of windows allows unobstructed views of our ice skating rink, an impressive 60m x 30m Olympic standard surface, complete with wall murals designed by a local artist.

Perfect for family friendly corporate days and large social gatherings, this space offers a fun and casual party atmosphere.



STUDIO

BANQUET: 90 COCKTAIL: 120



If you are looking for a private space with a difference, why not check out our large licensed studio space, with adjacent balcony. With floor to ceiling mirrors and an open, airy feel, the studio is a blank canvas ready for you to make your mark!

Ideal for business meetings, workshops, seminars and private parties, this room can be set up to suit your needs. With a portable bar, sound system and discreet entrance, this truly is a hidden gem.





function
SPACES



RINKSIDE

COCKTAIL: 40



Looking for a venue to hold a unique cocktail style function?

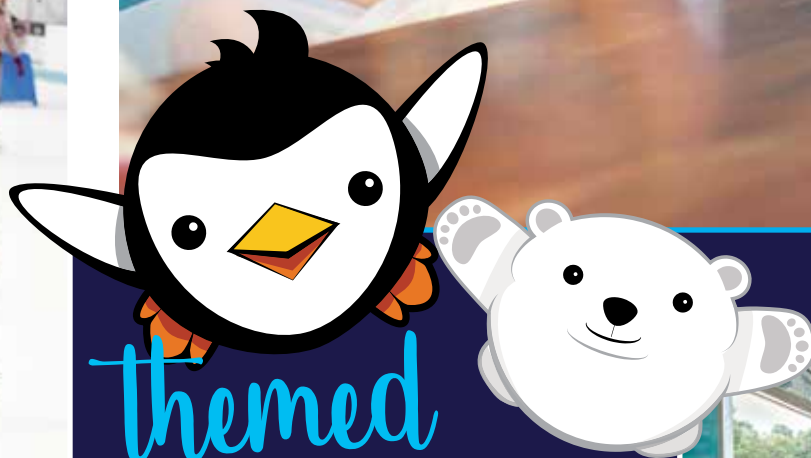
Host an exciting rinkside function and experience the fast paced action of an ice hockey game with only a panel of glass between you and the players! Cocktail style functions are available with canapes, drinks and wait staff.

Ice hockey games are played all year round with the official season running from March to September, and our in-house Summer League running in the off season.

Birthday PARTIES

Birthday celebrations are one of our specialties! With numerous different catering options, three unique party rooms and fun and energetic party hosts, we are sure to offer your birthday child and their friends an experience to remember.

Contact reception or visit our website to obtain further info about booking one of the coolest parties on earth!



themed
**PARTY
ROOMS**

SNOW ROOM SEATS 42



CORPORATE *facilities*

All of our spaces are heated and air conditioned, and clients will have access to modern audio visual and technical equipment.

- ✓ Wall mounted Plasma televisions to play presentations, videos, television shows, online content and slideshows
- ✓ Cabled internet in selected spaces and WIFI upon request
- ✓ Sound systems and cordless microphones
- ✓ Hot beverage facilities
- ✓ Filtered water, mints, pens, notepads
- ✓ Projector and screen
- ✓ Laser pointer
- ✓ Slideshow remote
- ✓ Chairs, tables and tablecloths



PRINCESS ROOM SEATS 39



GRAFFITI ROOM SEATS 39



FOOD & DRINKS

CATERING

We pride ourselves on developing delicious food and beverage packages for our clients. Our dedicated in-house team of professional chefs and cooks are committed to using the best quality ingredients and seasonal fresh produce.

With options to cater for every taste and style, we can work with you to select a menu that meets your specific dietary requirements, including wheat and gluten free, vegan and vegetarian, and halal.

We are also more than happy to cater for any specific allergies your guests may have.

We offer a range of dining solutions, including seated, buffet and cocktail style arrangements. The following options are available:

- ✔ Hot selections
- ✔ Cold selections
- ✔ Simple finger food
- ✔ Gourmet canapés
- ✔ Substantial meals
- ✔ Morning/Afternoon Tea menu (including tea, coffee, juice, sweet and savoury selections)
- ✔ Dessert selections



BEVERAGES

We understand the importance of balancing the best food with the best drinks. Our beverage packages can be designed upon request to suit your requirements and budget.

Your guests can indulge in our extensive beverage range, through either a set beverage package, a bar tab or on consumption. A set beverage package can be tailored to suit your needs from \$30 per person.

With our friendly and knowledgeable bar staff and expert mixologists, we can create an experience your guests won't forget! We provide wristbands for tabs and function beverage cards, so your guests can order at their convenience.



PUT THE FUN BACK INTO Fundraising

We have a well established, award winning fundraising pack that makes fundraising fun, easy and profitable!

You can chose from either hosting an event during a specific session or purchasing tickets with a one year expiry. We take care of all the hard work for you, so all you need to do is promote the event, show up and have fun!

Email nadine@cockburnicearena.com.au to receive a copy of our fundraising package.





TERMS AND CONDITIONS

1. BOOKINGS:

a) A signed Function Contract must be returned in order to confirm your booking.

2. PAYMENTS:

- a) A 50% non refundable booking deposit of the total quoted package price is required at least 6 weeks prior to the event date. The balance of the package price is due upon completion of event. All deposits and payments are accepted via cash, EFTPOS, company cheque, money order or money transfer (at least one week prior to event for clearance purposes). Invoices can be arranged upon request with 14 day terms.
- b) Fees for on-ice characters and external supplier decorations are non-refundable if the booking is cancelled within one week of the function date.
- c) Prices may vary due to group size and requirements.

3. FOOD AND BEVERAGES:

- a) For catering purposes, selections must be finalised at least one week prior to the event and no reduction in catering requirements will be accepted one week prior.
- b) A guaranteed minimum number of guests attending the function is required 14 days prior to the event for catering and staffing purposes. This will be the minimum number the client is charged for, regardless of attendance on the function date.
- c) For ordering purposes, advance notice of at least 14 days is required to cater for specific dietary requirements.
- d) Cockburn Ice Arena supports safe and responsible consumption of alcohol. No alcohol is permitted outside the restaurant/bar area. Skating under the influence of alcohol is strictly prohibited.
- e) Our staff will take measures to ensure guests consume alcohol without becoming a danger to themselves, fellow guests or staff. Cabin 401 staff have been trained in the practice of RSA and management supports the actions of staff in refusing to serve intoxicated, disorderly or underage patrons, in accordance with the Responsible Service of Alcohol Act.
- f) The service of alcohol at Cockburn Ice Arena is in accordance with our Special Facility Liquor License and WA RSA legislation, and no BYO or take away is permitted.
- g) All guests must be over 18 to consume alcohol (Current Driver's License, W.A. Proof of Age Card or Passport is required)
- h) While all care is taken in relation to food allergies and intolerances advised to us by our clients, we cannot be held responsible for any adverse reaction by any guest to the food prepared by us.

4. CANCELLATIONS:

- a) Notice of cancellation must be received in writing.
- b) If a cancellation is made less than four weeks prior to the function date, there will be no refund.
- c) Cancellations made more than four weeks before the function, will be entitled to a refund of monies paid, less the non-refundable booking fee.

5. GENERAL:

- a) Any quote is valid for 60 days.
- b) All prices quoted are current at the time of quotation and GST inclusive unless specifically mentioned and may be subject to change without prior notice after our 60-day quotation period.
- c) The client acknowledges that all items quoted for are subject to supplier availability and seasonality, and all pricing is current at the time of quotation.
- d) Please advise CIA of the total number of expected guests for staffing, purchasing and catering purposes.
- e) Layout of seating can be altered to suit your function needs at an additional cost.
- f) Indemnity and damages - CIA does not assume responsibility or liability for any loss or damage to any property belonging to the client, the clients guests or invitees; or for any injury sustained during their time at CIA. Any damages to any property will be the financial responsibility of the client. By returning the Function Contract, the client agrees to accept the standard terms of risk of CIA displayed at our entrance, viewable upon request.
- g) In the extremely rare event of mechanical failure and no ice surface being available, your event will be rescheduled to suit your needs at the earliest possible convenience.
- h) Smoking is not permitted anywhere in the venue or within 20 metres of any entrance.
- i) Displays and signage - nothing is to be nailed, screwed, stapled or adhered to any wall, door or any other surface or part of the building without permission from CIA management.
- j) Security - CIA reserves the right without liability to exclude or eject any or all objectionable persons from the premises. CIA reserves the right to request the client to have mandatory security for functions if deemed necessary, or alternatively be liable for the provision of security by CIA.
- k) A minimum spend is required for the 'free coaching' and 'free bar card' special offers shown in this booklet. Contact nadine@cockburnicearena.com.au for more details.



Get your skates on
AND VISIT US TODAY!



FUNCTION ENQUIRIES

Nadine Brazil

EVENTS AND SPECIAL PROJECTS MANAGER

Direct phone (08) 9411 0309

Email nadine@cockburnicearena.com.au

cockburn
ice arena

401 Progress Drive, Bibra Lake 6163

p (08) 9411 0300 **e** reception@cockburnicearena.com.au

For session times visit cockburnicearena.com.au

CABIN 401
— BAR & GRILL —

401 Progress Drive, Bibra Lake 6163

p (08) 9411 0314 **e** cabin401@cockburnicearena.com.au

cabin401.com.au